

LeRoy Village Green RHCf

10 Munson St
LeRoy, NY 14482

Phone: 585-768-2561
Fax: 585-768-4335

Employment Application

Personal Information

Last		First	MI	SSN# (Last 4)	Today's Date:	
Street Address	City		State	Zip	Cell Phone	Best Time to Call:
Are you entitled to work in the United States?			Y	N	Position Applying For:	Home Phone:
						Best Time to Call:

If you served in the United States Military, please state if you received any training or experience that would assist you in performing the job for which you applied:

Have you been convicted of a crime?		Y	N	If yes, please explain:		
Referred by:	Applying for:		Are you at least 18 years of age?		Under age 18, do you have a work permit?	
	Full Time _____	Part Time _____	Y	N	Y	N
What other name have you been known by?			How did you hear of the position?			
Shift Preference? _____7am - 3pm _____3pm - 11pm _____11pm - 7am			Date Available:			

Provide name(s) of family or friend(s) currently employed at LeRoy Village Green RHCf:

Have you submitted an application with our company before? Y N If yes, provide the application date:

Have you ever been employed by our company? Y N If yes, provide employment dates: From To

Prior Work Experience

	Current or Most Recent	Prior	Prior
Employer			
Address			
Phone			
Name of Immediate Supervisor			
Position/Job Title			
Dates of Employment	From To	From To	From To
Pay			
Reason for Leaving			
May We Contact	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Education

	Name/Location	Last Year Complete	Degree	Major or Emphasis
High School		9 10 11 12		
College/University		1 2 3 4		
Trade School				
Other				
List any applicable special skills, training or proficiencies.				
RN License #:	LPN License #:	CNA Registry :	Expiration Date:	

Personal References

	Reference 1	Reference 2	Reference 3
Name			
Address			
Telephone			

Have you ever had a non-criminal finding of abuse, neglect or misappropriation of resident funds sustained against you? Y N

Is there currently a non-criminal on going investigation of abuse, neglect or misappropriation of resident property that involves you? Y N

If so, please describe fully the facts of the investigation:

APPLICANT'S STATEMENT:

1. The above information is complete and true to the best of knowledge.
2. If employed by LeRoy Village Green RHCF, I agree to abide by its rules and regulations.
3. Any misrepresentation or omission will also be cause for LeRoy Village Green RHCF refusing to hire me.
4. I hereby authorize all persons, companies and corporations to release and provide any and all information regarding my employment to LeRoy Village Green and release LeRoy Village Green from all liabilities for issuing this information.
5. I agree as a condition of my employment that I must take and pass a physical examination and drug test at no personal expense to me. I also agree that the examining physician may disclose findings of that examination to LeRoy Village Green or an authorized agent thereof.

DATE

APPLICANT'S SIGNATURE

LeRoy Village Green RHCF, Inc. is an Equal Opportunity Employer and complies fully with Federal and New York State laws prohibiting discrimination in employment because of sex, age, race, color, creed, national origin, religion, marital status, availability for military services, disability, sexual orientation or arrest/conviction record.

LeRoy Village Green RHCF, Inc. will make reasonable accommodations to known physical or mental limitations of a qualified applicant or employee with a disability unless the accommodations would impose an undue hardship or a significant risk of substantial harm.

DO NOT WRITE BELOW THIS LINE

COMPANY USE ONLY

INTERVIEWER NAME: _____

Comments: _____
