

GVERRID Board Meeting  
January 11, 2020  
RVA

**Present:**

Chris Kelley, president  
Kate Pedersen, vice-president  
Lola Johnston, PD committee  
Eric Severson, Secretary  
Eliza Fowler, Treasurer  
John Dunleavy, Member at Large  
Renee Burns, Student Rep  
Andi Durkin, Member at Large  
Billy Windhorn, Deaf Member at Large  
Kat Daviton-Burlarnd, Member at Large

**Absent/Excused:**

Don Heinz, membership  
Quinn Webb

Meeting open 9:52am

1. Approval of December Minutes
  - a. Holding until they can get uploaded
2. Reports
  - a. Treasurer
    - i. The report that was sent out has a change because we paid insurance.
    - ii. Workshop numbers look good.
      1. We had one workshop that was in the negative but it was worth it.
    - iii. Sent a card and email to Kat offering support and anything that she needs from us.
    - iv. Will contact accountant to make sure our 1099 forms are all set and good.
    - v. Still figuring out the EIN for the bank.
  - b. Secretary
    - i. Setting up meeting with Alyssa to get trained on website
  - c. Committees
    - i. Bylaws
      1. Eric will need to send out the bylaws to the members before the Feb15th

2. Billy is suggesting that we look at the bylaws to see if some of them need to be moved to standing rules.
    - a. Standing rules are easier to change, bylaws are not.
- ii. PD
1. Got a message from Elssa to ask us if we could share workshop information on social media.
    - a. Lola will send information to Eric to share.
  2. Water Treatment facilities PD was really interesting
    - a. Found out some interesting information about where our water comes from
  3. February 21st PD Crime Lab. 4pm-6pm
    - a. It's full!!
  4. HIE has workshop March 7th
    - a. Josh Castille is doing a performance on March 6th
  5. Paperwork is in the works for March PD for Rochester Emergency Ops Center
    - a. March 20th in the afternoon.
    - b. Still waiting for definitive time from the people
  6. April 11th PD, Niagara Falls Power Plant
    - a. Paperwork is still getting worked out but the date is set.
  7. Have been trying to contact and set something up with the Mendon Firemen
    - a. They have a Deaf fireman.
    - b. Renee will start trying to get in contact with them
  8. Funeral Home tour is still in the works.
  9. Has a contact for a PPO (Power, Priviledge, and Oppression) workshop.
  10. Billy suggested that we might want to offer a workshop that is centered around providing education for the Deaf community.
    - a. The one about SSI was good.
    - b. Could be a collaborative effort for both CEU's for interpreters and Education for the community
  11. "Get to Know" PD, adjusting the prices for those to make sure that we can still keep them running and keep them cheap.
- iii. CMP
1. No report
  2. Has been paid
- iv. Membership
1. Crime Lab workshop brought in 4-5 NEW members!
    - a. Means we are providing new opportunities to bring new members!
- v. Website
1. Eric is getting trained soon!
- vi. Social Media/PR

1. Things are getting going. Will make sure all of the profiles will be tagged and linked up.
- vii. President
  1. PD has gotten a lot of positive comments!
  2. RID, not a lot is going on.
    - a. Sent out the announcement about the new test but no one knew if they could take it.
      - i. Eliza and Eric will put it on our social media's, step by step instructions on how to get to the new test.
    - b. CDI's test is not up and running yet
      - i. Written is up but the performance will be available during spring.
  3. Region I is looking for presenters
    - a. January 15th is the deadline to submit
    - b. Region I is looking for people to help select presenters.
  4. Legal Interpreting Small Group
    - a. Still being discussed.
    - b. Hunter, Kate, and Lola are working on setting it up.
  5. Region I conference, we don't need to sponsor the president, they are on a committee.
    - a. We can sponsor two people to go this year.
  6. Hopefully we can get on committees and be more involved with planning and the running of things at the conference.
- viii. VP
  1. Nothing to report!
  2. The liaison for elections committee so be ready for March
3. Old Business/Action
  - a. Eliza to contact IRS for 501-C3
  - b. Agenda needs to be sent out one week prior to any meeting
  - c. Chris will write up a draft lesson plan for the Legal Interpreting Small Group.
    - i. Still in progress
  - d. Eric needs a bio for Social Media
  - e. Renee needs a bio for student rep
  - f. Chris will talk with Billy and see what is happening
    - i. Done
  - g. Eliza and Eric will work together to send something to Kat saying that we will provide and support in any way possible.
    - i. Done
  - h. Eric advertise on facebook.
    - i. Done
4. New Business
  - a. SPIN is happening again!
  - b. Rocester Freelance Letter

- i. GVERRID will not send out a response to the letter.

5. Announcements

- a. Next meeting is Feb 15th
  - i. 9:30-11:30am RVA
- b. Mock Courtroom Training
  - i. For people who have little to no courtroom interpreting experience
  - ii. Feb 28-March 1: Near Tampa, FL

Meeting closed at 11:34am

**Action Items:**

- **Ask Don to develop a report regarding membership**
- **Chris with the Legal Interpreting Small Group**
  - **Writing rules and criteria about who can be involved**
    - **Certified first.**
    - **Students can audit means they cannot participate in the small group discussion but they can sit in, take notes, and if they want to discuss something, they can meet with people AFTER the small group meeting is over.**
- **Eric to advertise Region I conference as a way to entice people to join GVERRID**
  - **We will sponsor a person to go to the conference.**
- **Announce the Renee is Student Rep and Eric is taking over Secretary**
  - **Thank Quinn for her work**