

GVERRID Board Meeting
June 12, 2021
Zoom

Present:

Eliza Fowler, President
Eric Severson, Secretary
John Dunleavy, Member at Large
Keven Poore, Deaf Member at Large
Shannon Tracy, Member at Large
Emily Call, Treasurer
Alyssa Vaisey, VP/Website/CMP
Don Heinz, Membership
Sarah Morgenthal, Social Media

Absent/Excused:

Katherine Daviton-Burland, Member at Large
Lola Johnston, PD
Renee Burns, Student Rep

Meeting open at: 9:07am

May Minutes: Approved

1. Reports

a. President

- i. Thanks Eric for attending the AC meeting for me last month - I appreciate it! Please see bulleted minutes attached at the bottom of this meeting agenda. Highlights:
 1. Mass RID will be hosting the regional conference next year - we will be responsible for helping with that likely with one or two committees so be thinking about what we might like to help with
 2. Vote happening to approve funds from region AC budget to support Presidents attending the conference
- ii. Will be working on Bylaws with that committee - see the report in the committee section below.
- iii. Gretchen's grant was approved and she will receive the funding disbursement on July 1st. She's asked to have a meeting to discuss hosting a listening group for members of GVERRID to share and express their concerns with occupational health. Would like your thoughts on how to help her without ending up with us overcommitted. We only agreed to share things with our membership and I'm prepared to tell her that if that's what everyone thinks works best.

1. Need to clarify with Gretchen what her research approach is. (Community Based Participatory Research where we need to be more involved, or she is leading the research question/design/approach?)
- iv. Been working through the AOI stuff - Our AOI was processed!! I know because of the charge on our account. Hopefully will get the mailed confirmation early next week if not today. I am looking into our next steps so that we can have everything prepared to give to the bank etc and get our own EIN.
- b. Vice President
 - i. None - See website, CMP, elections and bylaws reports
- c. Treasurer - See Below
 - i. Email sent to Emily and will find a time to sit down with her between the 20th and the end of the month to train her on the treasurer roles and responsibilities. She now has access to the email and to the drive so she can review the manual and procedures for the position and start getting acclimated
 - ii. If the AC group determines that they will cover my cost for RID's conference, is there anyone else on the Board who would like to attend? if not, any committee chairs or committee members? If still no, I think we should ask the membership if any of them would like to apply for a scholarship and then we can offer a couple partial scholarships to the members. Will bring this in new business.
- d. Secretary
 - i. Nothing to report
- e. Committees
 - i. Bylaws
 1. Don, Alyssa, and Eliza will meet the week of the 20th to discuss Bylaw revision ideas. We will hopefully have these ready for the board to review in July or August and ready to send to the membership for our fall GM
 - ii. PD
 - iii. CMP
 1. Paid our annual CMP sponsor dues (\$225)
 2. Waiting to hear from RID about our Independent Study application.
 3. Waiting to hear our PINRA audit results. Probably not until after the July 31st deadline
 4. Not getting many requests for workshops / PINRAs / etc. Summer is usually slow for me.
 - iv. Membership
 1. 110 members- pretty consistent
 - v. Website

1. Issue with website export feature not including expiration dates - has been fixed by our website guys.
 2. Archived old meeting minutes to clean up that page.
 3. Been keeping the About Us page up to date with all the board changes these past few months.
 - a. Those starting in July, I need your bios/photos
 4. Continuing to send out ENews. Summer is looking slimmer. Please send any content ideas you may have!
- vi. Social Media/PR
1. Met with Sarah Morgenthal who will be helping me out with Social Media
 2. Will be getting her all of the account information and training necessary this week.
 3. YAY!! WELCOME SARAH!
- vii. Student Rep
1. Nothing to report since it's summer
- viii. Elections
1. Deadline for VP nominations was June 1st.
 2. Reached out to all VP nominees. Nobody accepted the nomination.
 3. Eric has self-nominated for VP, and would serve as both VP and Secretary for 2021-2022.
 - a. Since Eric is running unopposed, and VP is the only position on the ballot, do we need to go ahead and run an election? Or can we just announce that he has won because he was the only candidate? (Bylaws are unclear about having an election if all positions are uncontested, plus this is a special election and the bylaws say nothing about how special elections are conducted.) (Need board decision on this)
 - b. If we are going to run an election, we already announced that it would be June 13-19
 - c. FYI, according to our bylaws and Robert's Rules of Order, Eric can serve in more than one board position, but he would only get one vote and only count as one person for quorum counting.
2. Old Business/Action
- a. From Elections Committee: Brainstorm ideas for VP candidates to help elections committee get a jump start
 - b. Decide who / how much to sponsor for RID National Conference attendance
 - i. RID Conference is July 8-12
 - c. PD asking for \$150 honorarium for auto mechanic workshop
 - i. Eliza will follow up with PD committee
 - d. Student rep ideas?

- i. Eric and Eliza to draft email for students
 - e. Don, Eliza, and Emily to get together to work on the annual financial report in early July
3. New Business
 - a. If the AC group determines that they will cover President's cost for RID's conference, is there anyone else on the Board who would like to attend? If not, any committee chairs or committee members? If still no, I think we should ask the membership if any of them would like to apply for a scholarship and then we can offer a couple partial scholarships to the members.
 - i. It might be too close of a timeline to offer it to the general population
 - ii. Maybe we could hold the money until next year for the region conference and we could send more people to that.
 - iii. We could set up a specific amount of money to divide amongst applicants
 1. Thinking \$500.
 - iv. What timeline are we thinking?
 - v. John motions to approve setting \$500 for the first 4 people who apply for scholarships to the RID conference, if the Region 1 AC group sponsor's Eliza' registration.
 1. Keven Seconds
 2. 7 approve/0 oppose/0 abstain
 3. Motion passes
 - b. Elections needs board to decide if an election is needed for VP or not
 - i. We should at least ask the organization or at least tell them what we are doing and the reasoning behind it for transparency.
 1. Send out a statement saying that if anyone has any objections, to send it to us with possible alternative solutions.
 - c. CMP needs vote on clarifying that organizational members don't get free PINRA and Academic Coursework
4. Announcements

Next meeting: July 17th @9am EST

<https://zoom.us/j/95837037309?pwd=SOYyWkdJY3U1bkFra2RkeHg3UE1sZz09>

Meeting closed at: 10:22am

Action Items:

- **Eliza to follow up with PD committee about the mechanics workshop**
- **Eliza and Eric to figure out a time to meet and draft up an email for student involvement so it's ready come Aug.**
- **Alyssa to draft email about elections and VP to the general population**
- **Alyssa to edit our CEU fee chart for Organizational members**

- Eliza will email Jason Farr by June 14 about AC vote for \$ to support AC Presidents
- Eliza will then draft an email to membership about applying for RID conference scholarship
 - End date for applications at 4 applicants OR 2 weeks from sending initial invitation for applicants
- Don to look for and send Eliza old version of the application form

Treasurer Report

GVERRID Treasurer's Report 6/12/2021

Current Membership Totals

Total Members	110
Certified	65
Associate	28
Student	12
Organizational	1
Supporting	4

Current Balances

Total Balance	\$14,534.66
Capital One	\$11,160.96
Key Bank	\$3,321.48
Paypal	\$52.22

Year to Date Expenses

Total	\$6,336.53
Insurance	\$1,883.05
Workshop Expenses	\$1,706.00
Website Fees	\$1,011.71
CMP Expenses	\$720.00
Taxes	\$410.00
Paypal Fees	\$194.02
Postal Fees	\$147.89
Articles of Incorporation	\$125.00
Board Meeting Expenses	\$71.86
Accounting Software	\$52.00
Elections	\$15.00

Year to Date Income

Total	\$6,497.49
Membership	\$3,610.00
Workshops	\$2,695.00
CMP Income	\$150.00
Interest	\$39.49
Sponsorship	\$3.00

Year to Date Workshop Breakdown

Workshop	Income	Expenses	Profit/Loss
Strategic Community Allyship	\$595.00	\$700.00	-\$105.00
Unlearning Words	\$550.00	\$406	\$144.00
Sexual Health and Reproductive Classifiers	\$475.00	\$600	-\$125.00
Real Estate 101	\$360.00	None	\$360.00
Real Estate Signs	\$715.00	None	\$715.00

Sponsorships Given

Total	\$1,000.00
RIT Randleman Program Endowed Fund	\$500.00
Rochester Recreation Club for the Deaf (RRCD)	\$500.00

Total Workshop Profit / Loss: \$989.00

Total Organization Profit: \$160.96

AC Presidents' Meeting Notes:

Jason's report

- Held approval of minutes until next meeting
- RID Conference registration is right on track for what they are wanting.
 - Hopefully more people will continue to register
 - Big discussion around cost, especially this year. One AC pres is worried about being able to afford to go to the RID conference on top of all of the other expenses that they have.
 - Could possibly write a proposal to use region one money to cover 1 rep from each AC or something.
 - Also have access to RID scholarships if needed.
- CASLI looking for evaluators for tests
 - POC and Deaf especially.
 - If interested, contact CASLI for more information.
- System change for CASLI
 - Causing some delay in test results as they are having to make sure that everything is working smoothly.
- CASLI also did some new hiring.
 - Testing Specialist and management team
- PCO: RID send a survey out to people asking if they'd be comfortable voting on this. There was a resounding NO. People are wanting to see ideas for structure before voting on anything and right now there is none.
 - RID website does have more information about what PCO is.
- Voted and decided that Region 1 conference will be hosted by MASS RID.
 - Next step is to figure out who will be in charge and running it so that they can get started on putting out the call for volunteers.
 - Each AC should think of what committee(s) they would like to help out with.
- Have the two platforms for us to use if we want to for free.
 - Zoom and gotomeet
- Want to be able to report how many CEUs the region has provided.
 - Looking at quarters but we've never sent out this kind of number before so we could do a year.
- Send info by July 7th for the news
 - Including the CEU numbers.
- Willing to join any meeting, general or board.
- Next meeting is June 20th, no meeting in July due to the RID conference.

Carolyn's report

- ACRC - Resource center
 - rid.org/affiliate-chapter-resource-center/
 - Has a lot of information for ACs
 - Have 4 webinars, free CEUs
 - Made specifically for ACs and their boards and committees.
 - Password will change every 3 months
 - rid.org/affiliate-chapter-resource-center/
 - AC Leadership Only Passcode is: acrc052021
 - Each webinar has their own link.
 - Use own CEC to log in
 - Will keep on changing and adding new things as they come up or as people ask.