

GVERRID Board Meeting
July 18, 2020
Genesee Valley Park

Present:

Chris Kelley, president
Kate Pedersen, vice-president
Eric Severson, Secretary
Eliza Fowler, Treasurer Books
Renee Burns, Student Rep
Kat Daviton-Burlarnd, Member at Large
Don Heinz, membership
Shannon Tracy, Member at Large
Lola Johnston, PD committee

Absent/Excused:

Billy Windhorn, Deaf Member at Large
John Dunleavy, Member at Large

Meeting open at: 9:42pm

1. Reports

- a. Treasurer - See Attached
 - i. Sent all of the tax information
 - ii. Our usual accountant left the organization but someone new took over
 - iii. Will check to see if there's a Deaf accountant that we can use instead of the company.
 1. Cynthia Rohlin
 - iv. Finished the donations
 - v. Send the thank you card to Andi
 - vi. Haven't been getting a lot of mail recently due to the pandemic but will check
- b. Secretary
 - i. Nothing much to report
 1. Wanted clarification about the division of the treasurer position and responsibilities.
 2. Also wanted clarification on who is supposed to be the liaison between CMP and board.
 - ii. Updated the website minutes this morning.
- c. Committees
 - i. Bylaws
 1. Bylaws passed
 - ii. PD

1. Workshop with Seth
2. In early planning stages
3. Maybe setup for sept or Oct?
4. Tour of the mendon firehouse with Greg for Oct?
5. Corey Axilrod - Offering many different workshops. One is on allyship and that would satisfy CEU credits. Will be online.
 - a. Charges \$175/hour - Considering either 3 or 4 hours.
 - b. August or September, maybe split over two days.
6. Get-to-know is still on hold but will start contacting places now that things are starting to open up.

iii. CMP

1. Will be preparing the Academic Coursework audit materials that are due to RID in September and will submit soon, but may need help combining several images and files into a PDF as they require. If needed, I may ask if anyone has software to create these PDFs, or I may ask for a small amount of money to purchase the software. (I haven't looked into it yet. Hoping Word can do the trick.)
2. I have been processing a few items here and there for other organizations
3. Don has software for PDF converter if needed
4. Have heard nothing about anything in development from our PD committee
5. Need an assigned CMP liaison - someone who will ask me for reports before board meetings and will let me know what happened in board meetings that was pertinent to CMP. I have heard nothing from the current liaison and even when that person was more active, they never asked me for reports or told me what had transpired at meetings.

iv. Membership

1. The number keep getting smaller and smaller. Blame is on COVID but need to figure out how to still keep the numbers and recruit.
2. Student members are pretty steady.
3. Will contact them after the semester has settled.

v. Website

1. I need info from the board about what changes to make to the website now that elections is complete (such as who is still on the board, who is new, and the new term dates, plus anything that needs to be updated due to the revised bylaws.) I would suggest looking over the "meet the board" page and letting me know all the changes that need to be made.
2. I need the revised bylaws in PDF format so that I can the bylaws portion of the website
3. I have removed Andi's email access per an email from Don
4. I have created an email for Shannon (shannontracy@gvrrid.org) and her to the board distribution list per an email from Don

5. The meeting minutes page is again out of date. There are no board meeting minutes since April and no General Meeting minutes since March 2019. Last I knew, the secretary was doing this. Please let me know if any retraining is required
6. I need a board liaison - someone who will ask me for my report and get back to me about what transpired in the board meeting that impacts things that are my responsibility
- vi. Social Media/PR
 1. Now that we have PD in the works, send it to Eric and he will put it on our social media.
- vii. President
 1. Region I conference will be held online Oct 8-11: Thurs-Sunday.
 - a. Will be recorded
 - b. You sign up for whatever track you want
 - c. Many different presenters.
 - d. You can hold off on watching until after Jan 1st for the new cycle.
 - e. Will open up to the full US because we are the only region doing something.
 - f. No business meeting meaning no voting.
 2. Communications manager for the national board is now no longer on the board.
 3. Discussion about RID being a member-driven body or a certifying body is still ongoing.
 4. Region I rep is being voted on currently.
 5. Need group picture at next meeting.
 6. National Conference 2020/2021 is in either Florida or Tennessee
- viii. VP
 1. Elections are done!
- ix. Student Rep
 1. Nothing to report...since it's summer.
2. Old Business/Action
 - a. Nothing to report
3. New Business
 - a. Don was trying to find AOI (Articles of Information). Will double check on the price but can we approve spending to get that from NY state?
 - i. Let's try to go to Monroe County office and see if they have it. Don will do it.
 - ii. IF they don't have it or doesn't work, are we ok with approving up to \$300 for getting that from NYS?
 - iii. Eliza proposed to approve spending up to \$300 to get AOI.
 1. Kate seconded
 2. Passed unanimously

4. Announcements:
 - a. None

Next meeting: Aug 8th @ 9:30-11:30 GVP

Meeting closed at 11:17

Action Items:

- **Eric to send CK and CC Don the PDF version of bylaws to make sure it's the right one before sending it to AV for her to upload them to the website**
- **Lola will be in contact with Corey to work out more details of the workshop and include AV**
- **Eric will email organization with elections, bylaws, and positions. Also to post on social media.**
- **Chris to send information to Eric about updated conference when it is official**
- **Eric to find UR job descriptions and post on facebook.**

Treasurer Report

Current Membership Totals

Total Members	117
Certified	69
Associate	30
Student	13
Supporting	3
Organizational	2

Year to Date Income

Total	\$5,729.06
Membership	\$3,580.00
Workshops	\$1,530.00
CMP Income	\$365.00
Sponsorship /Donations	\$205.97
Interest	\$48.09

Current Balances

Total Balance	\$ 15,343.70
Capital One	\$12,621.47
Key Bank	\$2,555.96
Paypal	\$166.27

Year to Date Expenses

Total	\$6,489.67
Insurance	\$1,859.11
Workshop Expenses	\$1,687.33
Sponsorships	\$1,119.79
Taxes	\$410.00
Website Fees	\$381.76
CMP Expenses	\$535.00
Paypal Fees	\$135.78
Postal Fees	\$106.00
Bank Fees	\$63.94
General Meeting Expenses	\$55.41
Board Meeting Expenses	\$68.55
Accounting Software	\$52.00
Election SW	\$15.00

GVERRID Treasurer's Report
FY 2019-2020

Sponsorships Given

Total	\$ 1,119.79
Chris Kelley-RID Conference 2019	\$250.00
ASLIE End of the Year Celebration May 2019	\$119.29
Jr. NAD Conference	\$100.00
Giftcard for Kat	\$56.47
Regional Conference Logo (GVR contribution after donations)	\$94.03
HEARD	\$500.00
NBDA	\$500.00

Year to Date Workshop Breakdown

Workshop	Income	Expenses	Profit/Loss
9-1-1 Call Center (9/21)	\$95.00	\$0.00	\$95.00
Interpreting's Most Outrageous Moments	\$690.00	\$1,000.00	-\$310.00
Classifiers	\$510.00	\$227.33	\$282.67
Water Treatment Plant	\$25	\$0.00	\$25.00
Monroe County Crime Lab	\$170.00	\$0.00	\$170.00
Emergency Ops Center	Postponed		
Niagara Power Plant	Postponed		

Total Workshop Profit / Loss: \$262.67

Total Organization Profit: -\$800.34