

GVR Board Minutes

August 9th 2016

5-8pm

Location : RIT CIMS Room 2130

Attendees:

Lauren Dearman - VP

Alanna Palardy - member at large

Kelly Matthews - Deaf Member at large

Matt Salerno - PAST student rep

Jim Brown - PAST president

Alyssa Vaisey - Treasurer

Don Heinz - PAST Treasurer

Anthony Bizzarro - Secretary

Sarah Cannon - President

Kat Daviton-Burland - Deaf Member at Large

PREVIOUS MEETINGS MINUTES : APPROVED

Don proposed

Matt 2nd

Introductions

Outgoing board

- Thank you
- Transition

Policies and Procedures Manual

- Drafts (2) underlined copy is Jims Notes

Student Representative

- When will Bylaw Committee meet ? (Matt Salerno - came up with changes to the bylaws)
- Reach out to students (Matt and Anthony)
- Reach out to other mentors (Lauren)
- * matt will send sarah lists of SIA members

Elizabeth Turner

- Adding a link to the website
- **Ignore** - common email sent to many organizations

Financial Report

== SEE HANDOUT "GVRRID 2015-2016 Financial Summary"
== alyssa goal is to regulate how we use our money
==most money is lost to workshops
== CP - other colleges pay us to provide them and help them with CEUS
== proposal to drop asking for money - email response
== need written confirmations from payee
== approval of workshop budget

- **Medical Interpreting Immersion (Jeremy Quiroga & Kim Kelstone) [october 20-23rd 2016] see attached budget**

= 2.5 CEUS
== \$3,740 (\$200 for members early bird)
== 26 capacity (will cancel if less than 15 people) (we want at least 18 people)
== *negative* is that it is during the workweek
== make clear deadlines
== APPROVED all YES - 2 abstain - KAT and DON
(sarah 2nd) (with a full sign up sheet - if not enough, we drop) (sept28th last day to cancel)

- **Registration of existence with Secretary of State**

== Department of Commerce needs our information for the FIRST time - \$75
== IRS non profit we are already registered with
== should we go ahead and register with NY State Department of Commerce ?
== penalty is we don't register - bank made an exception for us
== what's the benefit ? - seems to be none, we would just be more official
== if we can meet with someone who is knowledgeable about the topic
== contact another local NY State chapter of RID to see if they have done this

- HI/ DI Practical Teams on August 19-20th

== we are paying \$890 - 5 people signed up, 2 have paid
== Sarah motions to cancel - APPROVED (alyssa 2nd)

- PINRA - independent study for PD

== if people do the paperwork through MATT it will be free, comes out of their membership fees

PD/CMP

- Needs and expectations
- Board Liaison? - Alyssa V.

===== good communications skills, always follow up on old businesses, attend to PD committee meetings, have a solid knowledge of RID CMP

Website/ Technical Support

== Board Liaison? Alanna P.

== we need to pay MATT for the website updates OR find another member with technical skills to do it

== should responsibility be shared between board members? Or general members? Or RIT Deaf IT students who want experience? (would students be against bylaws?)

== webmaster position

General Meeting (most recent was April 2016)

== close to election time

NOVEMBER 5th 2016 (saturday -)

MINI CONFERENCE [JAN 2016 - 1st/2nd week]

== (collaborate with DAS again?) (will students be around during Jan?) [LAST YEAR OF JAN BREAK]

JANUARY 2016 / FEBRUARY 2017

Board Meetings - Every 3rd Saturday of the month

SEPTEMBER 10th 2-4pm

OCTOBER

NOVEMBER

HOMEWORK

Individual Roles - What are our areas of strength?

- Think about what we can give as board members to benefit the organization ?

Treasurer Report

Current Membership Totals

Total Memberships	149
Certified	85
Associate	37
Student	22

Current Balances

Total Balance	\$19,127.25
Capital One	\$14,921.98
Key Bank	\$3,987.02
Paypal	\$218.25

Supporting	4
Organizational	1

Year to Date Income

Total	\$385.04
Memberships	\$160.00
CMP Income	\$120.00
Workshop Income	\$100.00
Interest Income	\$5.04

Year to Date Expenses

Total	\$1,052.57
CMP Fees	\$250.00
Workshop Expenses	\$500.00
Paypal Fees (Memberships)	\$3.95
Paypal Fees (Workshops)	\$2.80
Storage Unit	\$138.00
Sponsorships	\$157.52

Year to Date Workshop Breakdown

Workshop	Income	Expenses	Profit/Loss
HI / DI Practical	\$100.00	-	-