### TOWN OF CAMBRIA TOWN BOARD

## **April 10, 2025**

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 10<sup>th</sup> day of April 2025 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

### **BOARD MEMBERS PRESENT:**

## **ALSO PRESENT:**

Jon T. MacSwan, Supervisor Louise Brachmann, Councilwoman Jeffrey S. Hurtgam, Councilman Benjamin D. Musall, Councilman Randy M. Roberts, Councilman Tamara J. Cooper, Town Clerk Abe Platt, Attorney Tim Walck, Engineer 11 interested individuals

Following salute to the flag, Supervisor MacSwan asked for a moment of silence to honor the previous Supervisor Wright H. Ellis and previous Town Board Member, George Bush who both passed away in the month of March.

Supervisor MacSwan called the regular meeting to order at 7:04 pm. Board members took action upon the following matters:

## APPROVAL OF MINUTES

Upon a motion duly made by Councilman Musall and seconded by Councilman Hurtgam it was resolved to approve the minutes of the Town Board meetings of March 13, 2025, work and regular.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts

-Motion Carried-

## APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

## **April 10, 2025**

ACCOUNT	AM	OUNT
Drainage	\$	6,600.79
Fire	\$	32,928.60
General	\$	83,268.46
Highway	\$	304,418.33
Refuse	\$	37,780.11
Sewer Operating	\$	2,138.80
Water Operating	\$	93,538.77

Upon a motion duly made by Councilman Roberts and seconded by Councilwoman Brachmann it was resolved to approve the abstract of audited vouchers dated April 10, 2025, be approved as read by the Town Clerk.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts

-Motion Carried-

### **OLD BUSINESS**

Wendel Projects: no reports

Councilman Musall indicated that the Baer Road Culvert project will be funded 100% with grant money and the Town does not want to miss out on that funding.

## **REPORTS**

#### **SUPERVISOR**

Jon MacSwan, Supervisor, reported as follows:

No solar updates.

Supervisor MacSwan is in receipt of a letter from the Niagara County Sheriff's Office regarding license plate readers:

A RESOLUTION BY THE TOWN OF CAMBRIA GRANTING PERMISSION (UPON NEW YORK STATE DEPARTMENT OF TRANSPORTATION (NYSDOT) APPROVAL) TO THE **NIAGARA COUNTY SHERIFF'S OFFICE** TO INSTALL LICENSE PLATE READER EQUIPMENT WITHIN THE GEORGAPHICAL JURISDICTION OF THE TOWN OF CAMBRIA AND THE STATE OF NEW YORK

WHEREAS, the Town of Cambria and the Niagara County Sheriff's Office are proposing to install License Plate Reader equipment for Law Enforcement purposes only within State ROW, on or along multiple locations on State routes, located in the Town of Cambria, Niagara County, and

WHEREAS, the Town of Cambria and the Niagara County Sheriff's Office. are desirous to have such abovementioned equipment installed within the geographical jurisdiction of the Municipality, and

WHEREAS, the Town of Cambria and the Niagara County Sheriff's Office will meet all State and Municipal requirements during the above-mentioned project, and

WHEREAS, the Town of Cambria and the Niagara County Sheriff's Office reserves the rights to monitor and inspect the above-mentioned project conducted within the geographical jurisdiction of the Town of Cambria, and

WHEREAS, the Niagara County Sheriff's Office will execute the above-mentioned project, as shown on the plans/maps and other documents related to the above-mentioned project funded by the 2023 Governor of NY Grant for New Technology and Equipment to Prevent and Solve Crimes, Improve Public Safety apportioned and approved for the Town of Cambria or for Niagara County Sheriff's Office

## NOW, THEREFORE,

BE IT RESOLVED, that the Town of Cambria, by means of this Resolution, and upon NYSDOT approval, grants permission to the Niagara County

Sheriff's Office to conduct the above-mentioned project within State ROW and within the geographical jurisdiction of the Town of Cambria.

BE IT FURTHER RESOLVED that the Niagara County Sheriff's Office shall maintain or cause to be maintained the installed equipment at the project location(s) and shall cover any expenses that may arise from the executing of the above-mentioned project utilizing the above-mentioned Grant or other Town of Cambria funding, and

BE IT FURTHER RESOLVED, that Michael J. Filicetti the Sheriff, Niagara County Sheriff's Office the authority to sign, with the concurrence of the City's Legal Counsel and by the City Council, any and all

documentation that may be necessary as a result of the above-mentioned project as it relates to the Town of Cambria, and

BE IT FURTHER RESOLVED: That the Clerk of the Town of Cambria is hereby directed to electronically transmit signed, sealed, notarized, stamped, and certified copy of the foregoing resolution to the Niagara County Sheriff's Office for processing of and inclusion to Law Enforcement Equipment (LEE) Application and Agreement with NYSDOT.

RESOLVED, that this Resolution shall take effect immediately,

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam it was resolved to adopt the Resolution granting permission to the NC Sheriff's Office to install License Plate Reader within the Town of Cambria and State of NY.

Ayes: MacSwan, Brachmann, Hurtgam, Roberts No: Musall

-Motion Carried-

The resolution was thereupon declared duly adopted.

• Last month the purchase of an excavator was approved through a state bid. The money for that purchase was transferred from line 0200.00 Capital Reserve to Highway Equipment line 5130.02.

#### TOWN CLERK REPORTS

Tamara J. Cooper, Town Clerk, reported as follows:

• Town Clerk Report March: Total Receipts: \$ 21,548.00

• Building Inspector Report March: Total fees collected: \$ 4,667.55 Estimated value of construction: \$ 1,207,887.00

The state has amended the General Municipal Law to require that towns that maintain an official website must have a '.gov' domain name. This law has an effective date of December 21, 2025. This will be at no cost for the town.

## HIGHWAY SUPERINTENDENT REPORTS

Superintendent Kroening reported as follows:

## **HIGHWAY:**

In receipt of a letter of retirement from Patrick McCoy from the positions of Deputy Highway Superintendent, Machine Equipment Operator and Highway Foreman effective April 26, 2025.

Upon a motion duly made by Councilman Roberts and seconded by Councilwoman Brachmann it was resolved accept with regret the letter of retirement from Patrick McCoy effective April 26, 2025.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Musall it was resolved to appoint Patrick McCoy to the position of PT Heads Grounds person at the Cambria Town Park effective May 5, 2025.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Roberts it was resolved to appoint Jonathan Pressley to the position of Deputy Highway Superintendent and Highway Forman effective April 27, 2025.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts

-Motion Carried-

• Servicing equipment.

Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Roberts it was resolved to declare road millings, ditch cleanings and wood chips as surplus as per the Town's policy. (available for town residents only with the understanding they will not resell)

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts

-Motion Carried

### **CEMETERY**

• Clean up will begin shortly as soon as the weather permits.

#### WATER/SEWER

- Still changing out meters.
- Installing water services in the upcoming weeks.

## **PARK**

Servicing Park equipment.

#### **BUILDING & GROUNDS**

• Paper towel and soap dispensers are being installed in various town buildings.

#### **ATTORNEY**

Attorney, Abe Platt reported as follows:

• For the second year in a row the Town has received a favorable decision from the Supreme Court in what has become the annual Booth vs. the Town of Cambria Article 78 proceedings. The judge dismissed the petition without having to hold a full hearing. The Zoning Board's determination is upheld.

## COMMISSIONER OF SPECIAL PROJECTS

Matthew Foe, reported as follows:

- Pleased to report that there were zero incidences during hunting season with regard to rifle usage. His recommendation to the Town Board is that the Town continues to follow NYS DEC Guidelines.
- In the early stages of talks with the County about a Tech Park on Junction Road.

## **CONCERNS OF THE CITEZENS**

No one present desired to be heard.

## PROCUREMENT PURCHASES

## GENERAL 2025-07 1620.04 \$24,786.00

Replacement of HVAC System in the Board Room- to replace outdated and nonfunctional HVAC System \*Low bidder could not perform the work in a timely manner.

Clayton Mechanical Inc- Lockport NY	\$23,944.00
Greater Niagara Mechanical, N. Tonawanda, NY	\$24,786.00
Innovative Mechanical Systems Tonawanda, NY	\$28,885.00
Huron Plumbing, Tonawanda, NY	\$31,500.00

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to accept the proposal from Greater Niagara Mechanical, N. Tonawanda in the amount of \$24,786.00 for the replacement of HVAC System in the Board Room.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

#### **DRAINAGE 2025-06** 8540.04 \$9,452.14

Cross Culvert Pipe for Green Road- current pipe rotted out

Upon a motion duly made by Councilman Musall and seconded by Councilwoman Brachmann, it was resolved to authorize the purchase of culvert pipe from Niagara Precast, Tonawanda NY in the amount of \$9,452.14.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

## FEE SCHEDULE

RESIDENTIAL	
Single Family Home	\$130.00 for 1st 1,000 sq.ft. \$.15 per sq. ft. each additional
Duplex (Two Family Unit)	Minimum 1,000 sq. ft. p/unit (same as single family unit)
Multi-Family Dwelling	\$200.00
Additional fee for each apartment over two	\$100.00
Recreation Fee	
Single Family	\$350.00
Two-Family	\$700.00
Multi-Family	\$350.00 p/unit
Certification of Compliance (existing buildings)	
Single Family	\$100.00
Two-Family	\$125.00
Multi-Family (each dwelling unit or sleeping room)	\$150.00 1st unit/\$25.00 each add.
Truss Identification Fee	\$55.00

**Swimming Pools** 

Above ground \$75.00 In-ground \$125.00

Fences \$25.00

**Accessory Buildings** 

Under 125 sq. ft. \$25.00

<sup>\*</sup>lower cost than county bid

126 sq. ft360 sq.ft	\$75.00
361 sq. ft1,500 sq. ft.	\$125.00
1,501 sq. ft. and up	\$200.00

## **Detached Garage and Carports**

361 sq. ft. or under	\$75.00
Each additional sq. ft.	\$.10

## **Open Porches and Decks**

144 sq. ft. or under	\$50.00
145 sq. ft. and up	\$65.00

## **Alterations and Repairs**

Under \$500.00 estimated cost	\$25.00
\$501.00-\$1,000 estimated cost \$	\$50.00
For each \$1,000 over \$1,000 estimated cost	\$5.00 p/\$1,000

## **Demolition**

Up to 1,000 sq. ft. 1,001 sq. ft2,000 sq. ft. Over 2,000 sq. ft.	+\$50.00 Asbestos Abatement Review \$100.00 \$150.00 \$300.00
Generator	\$75.00
Farm Buildings (any and all construction)	\$65.00
Roof	\$50.00

Ponds	\$125.00

Temporary Site Trailers \$200.0	Temporary Site Trailers	\$200.00
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Inspection by Code Enforcement Officer \$25.00/ hr

Selective Clearing in Escarpment District \$20.00

Removal of Material from Existing Ditch \$20.00

Solar

Roof Mounted Solar Permit Application Fee	\$125.00
Ground Mounted Solar Permit Application Fee	\$150.00

Building permits issued and work not completed within twelve (12) months from the date of issue will be charged 50% of the initial building permit fee

## COMMERCIAL/BUSINESS/INDUSTRIAL/INSTITUTIONAL STRUCTURES

## **Commercial Structures**

0-1,000 sq. ft.	\$250.00
1,000-5,000 sq. ft.	+\$.25 p/sq. ft.
Over 5,000 sq. ft.	+\$.5 p/sq. ft.

## **Certificate of Compliance**

Commercial (per tenant) \$250.00 1st unit/\$25.00 each add.

## **Alterations and Repairs**

Under \$500 estimated cost \$100.00

\$501-\$1,000 estimated cost \$150.00 Each \$1,000 over \$1,000 estimated cost \$2.00 p/ sq. ft.

Demolition \$500.00 + \$100.00 Asbestos Abatement Review

Generator \$200.00

Roof \$100.00

**Parking Lot** 

 New
 \$200.00

 Re-Surface
 \$100.00

**Signs** 

12 sq. ft. or under-per face (permanent) \$50.00 13 Sq. ft. and up-per face \$100.00

Over 100 sq. ft.-per face \$100.00 + \$.20 p/ sq. ft.

Temporary Signs \$50.00

Large Scale and Utility Solar \$200.00 per array Wind Mills \$500.00 per windmill

Business permits for all construction not obtained in accordance with this ordinance will be increased by 50%

## **PLANNING BOARD**

Minor Subdivision \$150.00

Major Subdivision \$800.00 per acre

**Residential Subdivisions-Projects** 

20 or fewer lots \$50.00 p/lot

More than 20 lots \$1,000.00 and \$35.00p/lot over 20

Special Events Application Review \$200.00

Site Plan Review Fee

Up to 2,000 sq. ft. \$500.00 2,001 sq. ft. -10,000 sq. ft. \$800.00 10,001 sq. ft.-20,000 sq. ft. \$1,000.00

Over 20,000 sq. ft. \$1,000.00 +\$.5 p/sq. ft.

Site Plan for Planned Development

 Up to 4 acres
 \$500.00

 4 acres up to 8 acres
 \$800.00

 8 acres up to 12 acres
 \$200.00

Over 12 acres \$100.00 per acre

Site Plan for

Large Scale & Utility Scale Solar \$1,000.00 per acre

Site Plan for Escarpment District \$150.00

Solar

Residential Ground Mount Permit Application Fee\$150.00Residential Ground Mount Site Plan for Planning Board\$200.00Residential Roof Mount Site Plan for Planning Board\$200.00Rezoning Request\$500.00

Any other change in the Zoning or permit for existing Zoning \$200.00

Flood Plain Development (Town Board Resolution 8/9/2007) \$500.00

## **Unscheduled Special Meetings Requested by Applicant**

Applicants requesting a special or unscheduled meeting for matters before the Planning Board or Zoning Board of Appeals shall be responsible for reimbursing the Town for actual expenses incurred for such a meeting. Charges shall include advertising, compensation for board members, the clerk, attorney fees and any engineering expenses. Any application fee previously paid by such applicant shall be credited toward the total costs of the meeting and the applicant will be billed for the balance.

## **ZONING BOARD OF APPEALS**

Use and Area Variance \$200.00

Special Permit or Exceptions \$200.00

### Permitted Uses of Land

At his discretion, the Town of Cambria Building Inspector has the authority to waive the "special Use Permit" fee for property owners that wish to raise chickens on a parcel of land measuring less than 5 acres.

## **Miscellaneous Fees**

## **Plumbing Fixtures: Residential and Commercial**

1-5	\$50.00
6-10	\$65.00
11-15	\$125.00
Over 15	\$200.00

## Wind Energy Conversion System(WECS) and Special Use Permits

**Initial Application** 

Commercial	\$5,000.00 p/windmill
Non-commercial	\$500.00 p/windmill
MET Tower	\$1,000.00 p/tower

## **SUP Renewal**

Commercial \$500.00 p/windmill

Non-Commercial No Fee

MET Tower \$250.00 p/tower

## Local Law No. 2 of the year 2002:

## **Regulating Personal Wireless Telecommunications Service and Towers**

Application Fee (Site Plan App.)	\$500.00
Renewal fee	\$500.00

Building Permits for Towers and/or Utilities \$500.00 per tower

Additions to existing Towers \$500.00

# Public Improvement Permit Ordinance and Regulations

Fee for Approval of plans and specs by Engineer and Attorney

## PIP Inspection Fees-Estimated Cost of Construction Pursuant to PIP Town Regulations

\$0-\$10,000.00	\$1,000.00
\$10,001.00-\$50,000.00	1,000.00 + 8% of cost over $10,000.00$
\$50,001.00-\$90,000.00	\$4,200.00 +7% of cost over \$50,000.00
\$90,001.00-\$130,000.00	7,000.00 + 6% of cost over $90,000.00$
\$130,001.00-\$170,000.00	\$9,400.00 +5% of cost over \$130,000.00
\$170,001.00-\$210,000.00	\$11,400.00 +4% of cost over \$170,000.00

\$210,001.00-\$400,000.00 \$400,001.00 and above \$13,000.00 +3% of cost over \$210,000.00 \$18,700.00 + 2% of cost over \$400,000.00

## Fees from Recreational Vehicle Park and Camping Grounds Ordinance

Recreational Vehicle Park or Campground Permit Fee \$1.00 per Recreational vehicle lot

## Fee Schedule for Reviewing Stormwater Pollution Prevention Plans and Site Inspections

## Single Phase Residential & Commercial Development Project

\*If design is in conformance with New York State Design Manuals

SWPP Design Construction Inspection Total Plan Review

Less than five (5) acres \$300.00 \$500.00 \$800.00

five (5) acres- 10 acres \$450.00 \$700.00 \$1,150.00 over 10 acres

\$450.00 + \$100.00 \$700.00+\$200.00

for each additional for each additional

five (5) acres or five (5) acres or portion thereof portion thereof

<sup>\*</sup>If design is NOT in conformance with New York State Design Manuals

		SWPP Design Plan Review	Construction Inspection Total
Less than five (5) acres	\$600.00	\$500.00	\$1,100.00
five (5) acres- 10 acres	\$750.00	\$700.00	\$1,450.00 over 10 acres
		\$750.00 + \$100.00	\$700.00+\$200.00
		for each additional	for each additional
		five (5) acres or	five (5) acres or
		portion thereof	portion thereof

Multi-Phase Residential & Commercial Development Projects

- 1. When the entire project is first reviewed and approved by the municipality, use the Single Phase Residential and Commercial Development Project Schedule above to determine an initial fee based on the entire acreage of the project to be developed in several phases.
- 2. Add \$500.00 for each subsequent phase after the 1st initial phase, to be collected at the beginning of the development of each subsequent phase. This additional \$500.00 is to be used for construction inspection, if the SWPP and Design Plans do not change.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to approve the new fee schedule for the Building Department.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

<sup>\*</sup>NOTE: These fees are in addition to the existing site plan or subdivision review/application fee

### FIRE COMPANY ROSTER

Supervisor MacSwan reported the Board is in receipt of the 2025 Fire Company Rosters for Cambria Fire Company and Pekin Fire Company.

Upon a motion duly made by Councilman Musall and seconded by Councilman Hurtgam, it was resolved to approve the 2025 Cambria Fire Company and Pekin Fire Company Rosters as presented to the Town.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

### TOWN OF CAMBRIA FIRE PROTECTION-DISTRICT SERVICE AWARD PROGRAM

Councilman Roberts reported the Town is in receipt of service award program census from the fire companies, Cambria Volunteer Fire Company has 22 eligible members and Pekin Fire Company has 10 eligible members for a total of 32 eligible members.

Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Musall, it was resolved to approve the 2024-member census for the Cambria Fire Protection District Service Award Program: Defined Contribution Service Award Program with 32 eligible members, 22 from the Cambria Volunteer Fire Company and 10 from Pekin Fire Company.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

## **UNICORN DRIVE**

Supervisor MacSwan and the Town Board is in receipt of a proposal from SJI Property-40 Bidwell Parkway, Buffalo, NY 14222 for 108 town house units on Unicorn Drive. This is a Planned Development district, so it must be passed on to the Planning Board for a Site Plan Review.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to move the proposal from SJI Property 40 Bidwell Parkway, Buffalo, NY 14222 for 108 town house units on Unicorn Drive. This is a Planned Development district, so it must be passed on to the Planning Board for a Site Plan Review.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

## EAGLE SCOUT PROCLAMTIONS

### JOSHUA SZYMANSKI

Whereas, the Boy Scouts of America was founded on February 8, 1910, in the United States of America; and

Whereas, Joshua John Szymanski joined Cambria Cub Scouts Pack 8; and

Whereas, Joshua earned his Arrow of Light in April 2017, and crossed over to Cambria Boy Scout Troop 8; and

Whereas, Joshua has earned 33 merit badges and the Eagle Honor of the Gold Palm, served his Troop as Troop Scribe, Assistant Patrol Leader, Patrol Leader, Senior Patrol Leader and Assistant Senior Patrol Leader; and

Whereas, Joshua has exemplified leadership qualities, organizational skills and strength of character while completing his Eagle Scout Project; successfully organizing and building an outdoor meeting space for his church's youth group; and

**Whereas**, as a member of Troop 8, Joshua, through his hard work and personal commitment, attained the rank of Eagle Scout on August 20, 2024, the highest and most prestigious rank offered by the Boy Scout Program; and

Whereas, Scouts believe it is their duty to love their country, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies; and

Whereas, character, participation and leadership are the basis of good citizenship; therefore, be it

**Resolved,** the Town of Cambria is proud of your achievement, advancement to the rank of Eagle Scout, and shares with you in one of the greatest occasions, not merely of your career as a Scout, but of your whole life, and honors you this day by resolution of the Town Board on April 10, 2025.

### TOWN OF CAMBRIA TOWN BOARD

## **GRIFFIN SCHMIDT**

Whereas, the Boy Scouts of America was founded on February 8, 1910, in the United States of America; and

Whereas, Griffin Scott Schmidt joined Cambria Cub Scouts Pack 8; and

Whereas, Griffin earned his Arrow of Light in May 2017, and crossed over to Cambria Boy Scout Troop 8; and

Whereas, Griffin has earned 36 merit badges and the Eagle Honor of the Silver Palm, served his Troop as Patrol Leader, Assistant Senior Patrol Leader, Troop Guide and Senior Patrol Leader; and

Whereas, Griffin has exemplified leadership qualities, organizational skills and strength of character while completing his Eagle Scout Project; successfully organizing and executing a Bicycle Safety Rodeo for the Town of Cambria; and

**Whereas**, as a member of Troop 8, Griffin, through his hard work and personal commitment, attained the rank of Eagle Scout on August 20, 2024, the highest and most prestigious rank offered by the Boy Scout Program; and

Whereas, Scouts believe it is their duty to love their country, to support its Constitution, to obey its laws, to respect its flag, and to defend it against all enemies; and

Whereas, character, participation and leadership are the basis of good citizenship; therefore, be it

**Resolved,** the Town of Cambria is proud of your achievement, advancement to the rank of Eagle Scout, and shares with you in one of the greatest occasions, not merely of your career as a Scout, but of your whole life, and honors you this day by resolution of the Town Board on April 10, 2025.

## TOWN OF CAMBRIA TOWN BOARD

Councilman Roberts will be attending the ceremony for the boys.

Upon a motion duly made by Councilman Musall and seconded by Councilwoman Brachmann, it was resolved to adopt the Eagle Scout Proclamation for Joshua Syzmanski and Griffin Schmidt.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts -Motion Carried-

Sharon Tasner-Subbera Road asked who the developer is for the proposed project on Unicorn Drive.

Supervisor MacSwan indicated that the name of the company is SJI Property.

## ADJOURNMENT

As there was no further business, the meeting was adjourned by motion made by Councilman Musall and seconded by Councilman Roberts. Time: 7:23 pm.

Ayes: MacSwan, Brachmann, Hurtgam, Musall, Roberts

-Motion Carried-

Respectfully submitted,

Tamara J. Cooper, Town Clerk