

## TOWN OF CAMBRIA TOWN BOARD

**January 8, 2026**

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 8<sup>th</sup> day of January 2026 at Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York.

### **BOARD MEMBERS' PRESENT:**

Matthew Foe, Supervisor  
Louise Brachmann, Councilwoman  
Jeffrey S. Hurtgam, Councilman  
Benjamin D. Musall, Councilman  
Randy M. Roberts, Councilman

### **ALSO PRESENT:**

Tamara J. Cooper, Town Clerk  
Abe Platt, Attorney  
Steve Kroening, Highway Superintendent  
Tim Walck, Wendel Engineers  
13 Individuals

Following salute to the flag Supervisor Foe called the regular meeting to order and the Town Board members took action on the following matters:

### **APPROVAL OF MINUTES**

**Upon a motion duly made by Councilman Musall and seconded by Councilman Roberts it was resolved to approve the minutes of the Town Board meetings of December 8 work and December 11, 2025.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

### **APPROVAL OF VOUCHERS**

Having been reviewed by the Town Board, the following claims were presented for payment:

**December 31, 2025**

ACCOUNT	AMOUNT
Cemetery	\$ 113.65
Drainage	\$ 785.00
General	\$ 80,912.65
Highway	\$ 41,282.86
Refuse	\$ 37,450.76
Sewer	\$ 2,510.43
Water Operating	\$ 10,648.58

January 8, 2025

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Sewer	\$ 2,510.43
Water Operating	\$ 10,648.58

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilwoman Brachmann it was resolved to approve the abstract of audited vouchers dated December 31, 2025, and January 8, 2026, be approved as read by the Town Clerk.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

## TOWN OF CAMBRIA RE-ORGANIZATIONAL MEETING

JANUARY 8, 2026

- 1. Town Board Meeting** 2<sup>nd</sup> Thursday of each month at 7 PM at the Town Hall; Work Meeting 2<sup>nd</sup> Monday at the Town Hall at 6:30 PM
- 2. Planning Board Meeting** 3<sup>rd</sup> Monday of each month at 7 PM at the Town Hall; Exceptions due to conflicts relating to certain holidays: 1/26/26-6:00 PM; 2/23/26-6:00 PM; 5/18/26-6:00 PM; 11/16/26-6:00 PM and 12/21/26-6:00 PM
- 3. Zoning Board Meeting** 4<sup>th</sup> Monday of each month at 7 PM at the Town Hall; Exceptions due to conflicts relating to certain holidays: 1/26/26-7:00 PM; 2/23/26-6:30 PM; 5/18/26-6:30 PM; 11/16/26-6:30 PM and 12/21/26-6:30 PM
- 4. Newspaper Publications** Authorize advertising in Union Sun & Journal or Niagara Gazette, as needed
- 5. Official Banks** KeyBank (Sanborn/Cambria) for Town Justices  
M & T Bank (Lockport) for all other departments  
NBT Bank, NA (Lockport)
- 6. Authorize the Supervisor to invest money in accordance with the Investment Policy as reviewed and approved.**
- 7. Approve 2026 Fee Schedule, including IRS mileage increase to .725 cents per mile.**
- 8. Authorize Department Heads and Elected Officials and/or their designees to attend monthly and regional association meetings/training schools as scheduled.**
- 9. APPOINTMENTS:**

<b>Attorney</b>	Abraham Platt, one-year term
<b>Buildings-Grounds Maintenance Manager</b>	Steven M. Kroening, one-year term
<b>Cemetery Superintendent</b>	Steven M. Kroening, one-year term
<b>Drainage Committee</b>	Benjamin Musall, one-year term Jeffrey S. Hurtgam, one-year term Steven M. Kroening, one-year term Patrick McCoy, one-year term
<b>Board of Ethics</b>	Gina Merlo, One-year term expiring 12/31/2026 Ruth Pattison, Two-year term expiring 12/31/2027 Linda Hardt, Three-year term expiring 12/31/2028
<b>Highway Foreman</b>	Jonathan Pressley, one-year term
<b>Justice Court Clerks</b>	Joy W. Caldwell, one-year term M. Sandra Jowdy, one-year term
<b>Planning Board Chairman</b>	William J. Amacher, one-year term
<b>Planning Board Member</b>	Garret Meal, term expiring 12/31/2030
<b>Planning Board Alternate</b>	Chad Brachmann, one-year term
<b>Planning Board Alternate</b>	Michael Haseley, one-year term
<b>Water-Sewer Department Manager</b>	Steven M. Kroening, one-year term
<b>Water-Sewer Department Foreman</b>	Wade M. Andes, one-year term
<b>Zoning Board of Appeals Chairman</b>	Andrew Milleville, one-year term
<b>Zoning Board Member</b>	Jennifer Garofalo, five-year term expiring 12/31/30
<b>Zoning Board Alternate</b>	

**10. Approve the 2026 Town of Cambria Volunteer Firemen's Service Award point system for Cambria and Pekin Fire Companies.**

**11. Authorize the Supervisor to sign and pay contracts/agreements as follows:**

Dale Association	5,000.00
Friendship Club	1,000.00
Inter-Community Services	250.00
Niagara Community Action Program	2,500.00

Niagara Military Affairs Council (NIMAC)	1,500.00
Ransomville Library	5,000.00
S P C A of Niagara County	10,224.00
Sanborn-Pekin Library	41,600.00
Sanbornites	1,000.00
Union Cemetery of Northeast Cambria	1,100.00
American Legion Post 830	1,000.00

**12. Authorize the Supervisor to pay all utilities, refuse, medical insurance, authorized payroll deductions, charge account invoices, and postage as billed.**

**13. Designation of C. W. Baker Insurance Agency, Inc. as agent for town insurance.**

**14. Authorize the Supervisor to hire an Engineer, Attorneys, and an Electrician as needed.**

**15. Authorize rate of pay (annual) for Town Employees - Officers as follows:**

Assessor	70,200.00	Recreation Specialist	26,000.00
Attorney	125,000.00	Registrar Vital Stats	3,120.00
Budget Officer	2,000.00	Registrar Vital Stats - Deputy	1,060.00
Senior Account Clerk	2,000.00	Senior Account Clerk	65,520.00
Building Inspector	70,000.00	Sewer Manager	1,000.00
Building/Grounds Manager	3,640.00	Tax Collector - Deputy	2,000.00
Cemetery Superintendent	2,500.00	Town Clerk - Deputy I	58,240.00
Deputy Supervisor	3,000.00	Town Park Director	35,000.00
Highway Foreman	2,684.54	Water Manager	1,664.00
Historian	4,437.00	Water/ Sewer Foreman	4,709.54
Records Management Officer	3,000.00		

**16. Authorize pay rates for Town Employees as follows:**

Department	Position	Full Time per hour	Seasonal per hour
Highway	Laborer	-----	18.00
	Mechanic	35.00	-----
	Truck Driver Part Time	-----	25.00
	Motor Equipment Operator	29.40/30.40	-----

Water - Sewer	Laborer	21.11	18.00
	Maintenance - Sewer	30.40	-----
	Maintenance - Water	30.40	-----

17	Elections - Voting Machine Inspectors	40.00	per machine/per occasion
18.	Assessment Review Board - Member	150.00	first day
		100.00	additional day(s)
	- Secretary	16.80	per hour
19.	Planning Board - Chairman	165.00	meeting
	- Member	110.00	meeting
	- Alternate	50.00	meeting
20.	Zoning Board - Chairman	165.00	meeting
	- Member	110.00	meeting

	-Alternate	50.00	meeting
21.	Confidential Secretary	23.50	per hour
22.	Grounds person I	23.00	per hour
23.	Grounds person II	18.00	per hour
24.	Highway Clerk	23.00	per hour
25.	Justice Clerk (s)	25.10	per hour
26.	Constable (s)	43.00	per hour
27.	Laborer - Town Park	23.00	per hour
28.	Assessor Clerk	24.00	per hour
29.	Town Clerk - Deputy II	23.50	per hour
30.	Water Clerk	27.04	per hour
31.	Building Inspector Clerk	26.00	per hour

**32. Payroll Schedule:**

- *General, Highway, Water, Sewer, Drainage, and Summer Recreation are paid bi-weekly.*
- *Monthly positions are processed with the last bi-weekly pay of the month.*

**33.** Terms specified for one year will expire 12/31/2026.

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to approve the January 8, 2026, re-organizational appointments, meeting schedules, salary schedules and various authorizations numbered 1-33.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts      -Motion Carried-**

**SUPERVISOR/TOWN CLERK/ APPOINTMENTS**

Supervisor Ellis announced the following appointments:  
Deputy Supervisor- Benjamin Musall

Town Board Liaison Appointments:

- Councilman Benjamin Musall, Highway, Water and Sewer Departments/Board of Ethics
- Councilman Jeffrey S. Hurtgam, Recreation/Park
- Councilman Randy Roberts, Planning Board/Comprehensive Committee
- Councilman Louise Brachmann, Zoning Board of Appeals/Agricultural Committee

Town Historian-Gail Reinbird

Town Clerk announced the following appointments:

Paula N. Jones, Deputy Clerk I  
Cynthia L. Curione, Deputy Clerk II

On behalf of the Tax Collector Debra Littere, Linda Hardt has been appointed as the Deputy Tax Collector for 2026.

## ANNUAL FINANCIAL REPORT SUBMITTAL

Supervisor Foe indicated Town Board authorization is required to permit the submittal to the Town Clerk of the Annual Report which is provided to the State Comptroller by March 31<sup>st</sup>.

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Musall, it was resolved to authorize the Town Supervisor to submit to the Town Clerk a copy of the annual financial report for 2025 within the time frame, including any extensions allowed by the State Comptroller, as set forth in the Town Law and the General Municipal Law.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

### WENDEL Reports

Tim Walck, Wendel reported as follows:

- Re: Lead requirements from the EPA and Health Department-all required information was sent out and the Town is in compliance.
- Cambria Rd. Culvert- preparing to go to the Town Board in February for authorization to go out to bid
- Baer Rd. Culvert-still with the state.

### REPORTS

#### SUPERVISOR

Supervisor Foe reported as follows:

Supervisor Foe reported that he was in contact with Cypress Creek's contact person. Weeks ago they told the Town they were going to send over a road use permit, and they have not done that yet. They said they will have a draft to the Town Board by this week.

Supervisor Foe addressed the audience and thanked them for giving him a chance to listen to the concerns of the residents. The Town is moving forward and will continue to do so.

#### TOWN CLERK REPORTS

Tamara J. Cooper, Town Clerk, reported as follows:

• Town Clerk Report December:	Total Receipts: \$ 35,022.10
• Building Inspector Report December:	Total fees collected: \$ 6,645.20
Estimated value of construction:	\$ 2,625,712.00
• 2025 Mount View Cemetery Plot and Internment Sales	\$ 21,300.00

#### HIGHWAY SUPERINTENDENT REPORTS

Steven Kroening, Highway Superintendent reported as follows:

#### HIGHWAY:

- Plowing and salting.

- Addressed wind fallen trees and flooding issues.
- Salt shed lights were installed with motion sensors.

## CEMETERY

No report.

## WATER

- Changing out meters and helping with snow removal.

## PROCUREMENT POLICY PURCHASE HIGHWAY 2026-01

### ***Joe Basil Chevrolet Depew \$77,184.00***

West Herr Chrysler Lockport \$86,449.18  
Ed Shults Ford Jamestown \$89,010.18

### **Park/Water Multi use**

7140.02 \$31,184.00  
8340.02 \$46,000.00

Total amount: \$77,184.00

2026 Chevy Silverado 3500HD 4WD equipped with 8'6" western MVP3 plow and rugby 9' stainless steel dump body. Piggy backing off Erie County Bid #250120-00 per State Requirements.

**Upon a motion duly made by Councilman Musall and seconded by Councilwoman Brachmann it was resolved to approve the purchase from Joe Basil Chevrolet Transit Road Depew for a 2026 Chevy Silverado 3500HD 4WD equipped with 8'6" western MVP3 plow and rugby 9' stainless steel dump body in the amount of \$77,184.00. The Town is piggy backing off Erie County Bid #250120-00 per State Requirements.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

## SEWER

- No report.

## BLDGS & GROUNDS

- Plowing and salting lots and firehalls.

Councilman Roberts introduced a local law establishing a moratorium on all utility scale electrical and battery energy storage systems with the Town for a period of 9 months.

Attorney Platt gave a brief background on this resolution. A decision was issued by the Appellate Court in Rochester that made the Town Planner advise looking at the present battery energy storage system. Those types of operations tend to follow with solar projects (not always). This 9-month period gives the town time to fully investigate and refer the matter to the Comprehensive Plan and Ag Committee for their input.

Attorney Platt read the following resolution:

WHEREAS, a Local Law known as “A Local Law Establishing a Moratorium on all Utility-Scale Electrical and Battery Energy Storage Systems (BESS) within the Town for a Period of Nine Months” has been introduced; and

WHEREAS, moratoria are designated as Type II actions under SEQR and consequently require no additional review; and

WHEREAS, the Town would like to refer the proposed local law to the Town Planning Board, to the Niagara County Planning Board in accordance with General Municipal Law Section 239-m and to the neighboring municipalities under General Municipal Law Section 239-nn;

NOW, THEREFORE, BE IT RESOLVED, the Cambria Town Board refers this matter to the Town Planning Board and authorizes the completion of the General Municipal Law Section 239-m referral to the Niagara County Planning Board and General Municipal Law Section 239-nn referral to the neighboring municipalities; and be it further

RESOLVED, a public hearing will be held on February 12, 2026, at 7:00 p.m. at Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York to hear and consider a Local Law entitled “A Local Law Establishing a Moratorium on all Utility-Scale Electrical and Battery Energy Storage Systems (BESS) within the Town for a Period of Nine Months.”

**Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Musall, it was resolved approve the resolution regarding a Local Law Establishing a Moratorium on all Utility-Scale Electrical and Battery Energy Storage Systems (BESS) within the Town of Cambria for a Period of Nine Months; to refer the proposed Local Law to the Town Planning Board and to the Niagara County Planning Board and to call a Public Hearing for February 12, 2026, at 7:00 pm**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

#### **ATTORNEY**

Abraham Platt, Town Attorney, reported as follows:

- The Board of Ethics has officially adopted internal regulations and elected their officers and have begun their investigations. Anticipated advisory opinions to the Board for February’s Town Board meeting.
- The Comprehensive plan committee – had initial meeting and in the process of considering their internal regulations and considering the election of officers.
- The Ag Committee will be populated tonight and will meet in advance of the February meeting.

#### **TOWN COUNCIL LIASON REPORTS**

##### **PLANNING BOARD:**

Councilman Roberts reported as follows:

No report.

##### **ZONING BOARD:**

Councilwoman Brachmann reported as follows:

- There were applications for area variances, and one was for a stand-alone battery energy system which was moved on to the Planning Board and will be referred to the Zoning Board.

**RECREATION:**

Councilman Hurtgam deferred the reports as follows:

- Yesterday there was a meeting to discuss recreation programs and celebrations for the Town.
- Home Town Hero Banner Program- will be \$325.00 per banner to honor military members. The banners will be along the walking path.

**Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Roberts, it was resolved to approve the Home Town Hero Banner Program with a \$325.00 cost per banner.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

**HIGHWAY WATER SEWER:**

Councilman Musall reported as follows:

Still plowing and salting. Salt is getting expensive. The Governor is trying to limit salt use and looking for alternatives such as sand. The Southern Tier is mixing sand greater than 8 to 1 ratio. Salt prices are \$88.85 / ton.

**AGRICULTURAL COMMITTEE APPOINTMENTS**

Councilman Musall requested to populate the Agricultural Committee with the following members:

Jeffrey Rodgers – Ridge Road  
Duncan Ross – Townline Road  
Wrae Gorman – Upper Mountain Road  
Kyle Seabert- Ridge Road  
George Wasik- Saunders Settlement Road

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilwoman Brachmann, it was resolved to approve the appointments of the above names to the Agricultural Committee.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

**COMPREHENSIVE PLAN COMMITTEE**

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilwoman Brachmann, it was resolved to approve the appointment Charlotte Patterson, Townline Road as an alternate to the Comprehensive Plan Committee.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

Attorney Platt reported that since all the Board are populated that he is asking the Town Board to refer a number of projects to Agricultural and Comprehensive Plan Committees.

**BE IT RESOLVED**, that the Town Board hereby refers the following matters to the Comprehensive Plan and Agricultural Committees for consideration and recommendations:

**First**, should the Town Board consider amending the Town's Zoning Ordinance to permit expanded accessory structure parameters on lots five acres or larger within the Agricultural Residential (AR) Zoning District

**Second**, should the Town Board consider amending the Town's Zoning Ordinance to reduce the frontage requirements within Zoning Districts where the minimum frontage was previously established as 150 feet in contemplation of the expansion of the sewer system within the Town.

**Third**, should the Town Board adopt the proposed Local Law No. 1-2026 A local law establishing a moratorium on all utility, electrical and battery energy storage systems within the Town for a period of 9 months.

**Upon a motion duly made by Councilman Musall and seconded by Councilman Hurtgam, it was resolved approve the resolution read by the Town Attorney referring the above matters to the committees as stated.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts      -Motion Carried-**

#### **PROCUREMENT POLICY CHANGE**

Supervisor Foe indicated that because of the price of equipment, etc., the Town Board is proposing to change the limit to \$7,500.00 for purchases to be made without prior Town Board approval. Nothing else in the policy will change.

#### **TOWN OF CAMBRIA RESOLUTION ESTABLISHING PROCUREMENT POLICY**

WHEREAS, Section 104-b of the General Municipal Law (hereinafter known as GML) requires every town to adopt internal policies and procedures governing all procurement of goods and services not required to be procured by competitive bidding; and

WHEREAS, this policy has been reviewed and comments solicited from those officers of the town involved with procurement; NOW, THEREFORE, BE IT

RESOLVED that the Town of Cambria does hereby adopt the following procurement policies and procedures:

**GUIDELINE 1.** Every prospective purchase of goods or services shall be evaluated to determine the applicability of GML, Section 103. Every town officer, board, department head or other personnel with the requisite purchasing authority (hereinafter known as Purchaser) shall estimate the cumulative amount of the items of supply or equipment needed in a given fiscal year. That estimate shall take into consideration requirements of other town departments and past history to determine the likely yearly value of the commodity to be acquired. The Highway Superintendent shall be the designated procurement officer for all Highway, Water and Sewer purchases and the Town Supervisor shall be the designated procurement officer for the remaining Town departments.

**GUIDELINE 2.** All purchases of (a) supplies or equipment which will exceed \$20,000.00 in the fiscal year or (b) public works contracts over \$35,000.00 shall be formally bid pursuant to GML, Section 103.

**GUIDELINE 3.**

A. All estimated purchases of:

1. Less than \$20,000.00 but greater than \$7,500.00 requires a written request for a proposal (hereinafter known as RFP) and written quotes from three (3) vendors. The Purchaser will present the quotations and a recommended course of action to the Town Board for its decision. A copy of the written RFP and the three (3) written quotes shall be filed in the non-bid procurement file.
2. Less than \$10,000.00 but greater than \$7,501.00 requires a verbal or written request for the goods and a verbal or written quote from three (3) vendors. The Purchaser will present the quotations and a recommended course of action to the Town Board for its decision. A written summary of any verbal RFP shall be filed in the non-bid procurement file.
3. Less than \$7,500.00 is left to the discretion of the Purchaser.

B. All estimated public works contracts of:

1. Less than \$35,000.00 but greater than \$10,000.00 requires a written RFP and written proposal from three (3) contractors. The Purchaser will present the quotations and a recommended course of action to the Town Board for its decision. A copy of the written RFP and the three (3) written proposals shall be filed in the non-bid procurement file.
2. Less than \$10,000.00 but greater than \$7,501.00 requires a verbal or written RFP and verbal or written proposal from three (3) contractors. The Purchaser will present the quotations and a recommended course of action to the Town Board for its decision. A written summary of any verbal RFP shall be filed in the non-bid procurement file.
3. Less than \$7,500.00 is left to the discretion of the Purchaser.

C. All proposed purchases of computer and computer-related hardware, software, accessories and upgrades will be referred to the Computer Technology committee for review and subsequent recommendation to the Town Board. This review will address need, compatibility, and value for the price utilizing logical and practical methodology. As a minimum, two (2) quotes are required (written, faxed, e-mailed). Depending upon the specific type and value of the prospective purchase, additional competitive quotes may be required.

D. Any written RFP shall describe the desired goods, quantity and the particulars of delivery. The Purchaser shall compile a list of all vendors from whom written/ verbal quotes are offered.

E. All information gathered in complying with the procedures of this Guideline shall be preserved and filed in a separate non-bid procurement file with the documentation supporting the subsequent purchase or public works contract.

**GUIDELINE 4.** Purchase Contracts in excess of \$7,500.00 and Public Works contracts in excess of \$7,500.00 shall be approved by the Town Board. The Purchaser may accept a proposal in accordance with these guidelines prior to receipt of approval, but subject to approval. If no separate action by the Town Board has been taken, the approval of vouchered billings by the Town Board shall constitute approval.

**GUIDELINE 5.** It is the policy of the Town of Cambria to award contracts for the purchase of goods and services to the lowest bidder at the lowest quote. However, exceptions may be made in the event that the lowest bid is not the lowest responsible bidder; or if there is a compelling reason to award the contract to another, such as if there is a significant and measureable difference of quality between the lower bidder and the lowest acceptable bidder, or there is a need for standardization of parts, et cetera. In each such occasion, the person responsible for the procurement shall set forth, in writing, the reason why the lowest bidder is not recommended or not awarded the contract and such procurement shall be subject to the approval of the Cambria Town Board.

**GUIDELINE 6.** A good faith effort shall be made to obtain the required number of proposals or quotations. If the Purchaser is unable to obtain the required number of proposals or quotations, the Purchaser shall document the attempt made at obtaining the proposals. In no event shall the inability to obtain the proposals or quotes be a bar to the procurement.

**GUIDELINE 7.** Except when directed by the Town Board, no solicitation of written proposals or quotations shall be required under the following circumstances:

- a. Acquisition of professional services;
- b. Emergencies;

- c. Sole source situations;
- d. Goods purchased from agencies for the blind or severely handicapped;
- e. Goods purchased from correctional facilities;
- f. Goods purchased from another governmental agency;
- g. Goods purchased at auction;
- h. Goods purchased for less than \$7,500.00;
- i. Public works contracts for less than \$7,500.00

**GUIDELINE 8.** This policy shall be reviewed annually by the Town Board at its organizational meeting or as soon thereafter as is reasonably practicable.

**GUIDELINE 9.** Except where exempted by Guideline 7, a Procurement Policy Form shall be completed by the Purchaser and placed in the file relating to the purchase. All additional information gathered in complying with the procedures of this Guideline shall be preserved and filed with the documentation supporting the subsequent purchase or public works contract.

**GUIDELINE 10.** Except as noted in Guideline 3. C., above, it is the determination of the board that for purchases of goods less than \$7,500.00, and for Public Works Contracts of less than \$7,500.00, the requirement of solicitation of alternative proposals and the paperwork necessary to document them are time consuming and counterproductive to the best interest of the Town. The small number of individuals with purchasing authority and their overall knowledge of available products and services in their respective areas are given weight by the Board in arriving at this finding. Purchasers shall, nevertheless, utilize good business judgment in obtaining products and services at the best overall value to the Town of Cambria.

**Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Hurtgam, it was resolved to approve the increase in the Procurement Policy Base limit to \$7,500.00.  
(previous amount \$4,000.00)**

Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts      -Motion Carried-

#### **PROCUMENT POLICY PURCHASE**

**HIGHWAY 2025-18**  
5130.02 - \$12,281.78  
Regional Heavy Equipment & Truck-Lockport, NY

1999 John Deere Excavator #102  
Replacement of new hoses, seals, and fittings.

This work was performed in March and bill not received until 12/19/2025.

**Upon a motion duly made by Councilwoman Brachmann and seconded by Councilman Hurtgam, it was resolved to approve the purchase in the amount of \$12,281.78 from Regional Heavy Equipment & Truck for replacement of new hoses, seals and fittings for the 1999 John Deere Excavator.**

Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts      -Motion Carried-

### **OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

I need a motion to approve a resolution setting forth the policy of the Town of Cambria to provide the official undertaking for all officers, clerks, and employees by obtaining sufficient bonding coverage as a blanket undertaking through the Towns insurance policy renewed annually.

Would the clerk please read the resolution:

**WHEREAS**, various sections of New York State Town Law and Public Officers Law require that certain officials execute an Official Undertaking; and

**WHEREAS**, the Town Board of the Town of Cambria hereby requires the Supervisor, Town Clerk, Tax Collector, Town Justice and Highway Superintendent to execute said Official Undertaking as required by said law;

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Cambria approve the document entitled "Town of Cambria Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance;

**BE IT FURTHER RESOLVED**, that each Town official, as above-identified, shall individually sign the official undertaking in the time period provided by law (30 days after commencement of term of office); and

**BE IT FURTHER RESOLVED**, that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Musall, it was resolved to adopt the resolution regarding the official undertaking of municipal officers.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

### **ENGINEERING SERVICES**

2026 Engineering Contract

**Upon a motion duly made by Councilman Musall and seconded by Councilwoman Brachmann, it was resolved to approve the contract between the Town and Wendel Engineering Services in the amount of \$8,200.00 per year.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

2026 MS4 SPDES PERMIT

**Upon a motion duly made by Councilman Musall and seconded by Councilman Hurtgam, it was resolved to approve the 2026 MS4 SPDES Permit- Wendel will assist the Town with the draft annual storm water report and implementation of the General Permit when advice is needed. This is a time and expense basis with a budget of \$7,500.00.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**      **-Motion Carried-**

## CONCERNS OF THE CITIZENS

### **Karen Kurczynski- Saunders Stmt. Rd.**

Ms. Kurczynski asked the Town Board if they would ask the solar company to do a baseline test for lead in Bull Creek and have it tested periodically. She is also concerned with the current Eagle's nest that is close and hopes it will not be disturbed.

Supervisor Foe indicated that Cypress Creek has been in talks with the DEC to see how far away they have to stay away from the nest during construction.

### **Sharon Tasner-Subbera Rd.**

Ms. Tasner asked for clarification regarding the upcoming moratorium. Her understanding is that the Town has a local law that is a 3-tier system with restrictions for each. Is this moratorium referring to tier 2?

Attorney Platt explained that the moratorium is to give the Town more time to figure out the larger scale storage systems that take energy from the grid and put it back. In addition, for the Town to see how it can address technology that is advancing quite a bit and to figure out where they fit into the Town.

### **Duncan Ross -Townline Rd.**

Mr. Ross asked the Town Board if they had any plans to test any town land for lead because many sprays had lead arsenic, which was very common years ago.

Supervisor Foe indicated the lead the Town recently tested for was specially surrounding EPA and water. There is concern when it comes to solar panels flushing off PFAS's or PFAC's into surrounding nature and potentially increasing the level of contamination not only in the soil but into the streams.

## LEGAL SECRETARIAL SERVICES

**RESOLVED**, that the Supervisor is authorized to execute an agreement with Seaman Law LLP for 2026 to secure legal secretarial and support services for the Town at the monthly sum of \$416.67, as contemplated by and pursuant to the Resolution creating the Town Attorney position.

**Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to approve the resolution to secure legal secretarial and support services for the Town at the monthly sum of \$416.67, as contemplated by and pursuant to the Resolution creating the Town Attorney position.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

## APPRECIATION CERTIFICATES

### **Peter Smith Zoning Board of Appeals**

Whereas, Peter Smith has served on the Zoning Board of Appeals since 2000, providing continuity and experience to the Board;

Whereas, during his tenure, Peter has participated in matters related to zoning, land use, and community planning;

Whereas, Peter served as Chairman of the Zoning Board of Appeals from 2017 to 2025;

Whereas, during this period, the Board addressed a range of applications and issues affecting the Town;

Whereas, Peter worked with fellow Board members and Town residents in carrying out the Board's responsibilities;

Now, Therefore, Be It Resolved, that the Town of Cambria acknowledges Peter Smith's 25 years of service on the Zoning Board of Appeals;

Be It Further Resolved, that this proclamation be entered into the official records.

TOWN OF CAMBRIA TOWN BOARD

**James McCann  
Building Inspector**

Whereas, James McCann served as Deputy Building Inspector beginning in 2012 and as Building Inspector/Code Enforcement Officer from 2013 through 2025;

Whereas, in these roles, James McCann was responsible for administering and enforcing applicable building codes and safety regulations within the Town;

Whereas, during his tenure, James McCann worked with contractors, property owners, and other governmental entities in carrying out building inspection and code enforcement functions;

Now, therefore, be it resolved that the Town of Cambria acknowledges and thanks James McCann's service to the Town as Deputy Building Inspector and Building Inspector/Code Enforcement Officer from 2012 to 2025.

TOWN OF CAMBRIA TOWN BOARD

**Upon a motion duly made by Councilman Hurtgam and seconded by Councilwoman Brachmann, it was resolved to approve the resolutions of appreciation for both Peter Smith, Zoning Board of Appeals and James McCann, Building Inspector.**

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

**ADJOURNMENT**

As there was no further business, the meeting was adjourned by motion made by Councilman Musall and seconded by Councilwoman Brachmann. Time: 7:40 pm.

**Ayes: Foe, Brachmann, Hurtgam, Musall, Roberts**

**-Motion Carried-**

Respectfully submitted,

Tamara J. Cooper, Town Clerk