

TOWN OF CAMBRIA TOWN BOARD

July 10, 2025

The regular meeting of the Town of Cambria Town Board was held at 7:00 pm on the 10th day of July 2025 at the Town Hall, 4160 Upper Mountain Road, Town of Cambria, New York.

BOARD MEMBERS PRESENT:

Jon T. MacSwan, Supervisor
Jeffrey S. Hurtgam, Councilman
Benjamin D. Musall, Councilman
Randy M. Roberts, Councilman

ALSO PRESENT:

Tamara J. Cooper, Town Clerk
Abe Platt, Attorney
Tim Walck, Engineer
Steve Kroening, Highway Superintendent
Matthew Foe, Commissioner Spec. Projects
45 interested individuals

Louise Brachmann, Councilwoman-absent

Following salute to the flag, Supervisor MacSwan called the regular meeting to order at 7:00 pm. Board members took action upon the following matters:

APPROVAL OF MINUTES

Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Musall it was resolved to approve the minutes of the Town Board meetings of June 12, 2025, work and regular.

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

APPROVAL OF VOUCHERS

Having been reviewed by the Town Board, the following claims were presented for payment:

July 10, 2025

ACCOUNT	AMOUNT
Cemetery	\$ 360.00
Drainage	\$ 560.00
Fire	\$ 218.00
General	\$ 94,271.56
Highway	\$ 181,844.11
Refuse	\$ 1,189.00
Sewer	\$ 2,134.62
Water Operating	\$ 71,448.17

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam it was resolved to approve the abstract of audited vouchers dated July 10, 2025, be approved as read by the Town Clerk.

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

OLD BUSINESS

Wendel Projects: Mr. Walck reported they are close to receiving DOT approval for the Baer Road culvert plans.

REPORTS

SUPERVISOR

Jon MacSwan, Supervisor, reported as follows:

- No solar updates.

TOWN CLERK REPORTS

Tamara J. Cooper, Town Clerk, reported as follows:

- Town Clerk Report June: Total Receipts: \$ 18,791.57
- Building Inspector Report June: Total fees collected: \$ 3,219.03
- Estimated value of construction: \$ 386,585.75
- In receipt of 5 correspondence that were distributed to the Town Board and Attorney.

HIGHWAY SUPERINTENDENT REPORTS

Steven Kroening, Highway Superintendent reported as follows:

HIGHWAY:

- Various lawn culverts were installed.
- Still mowing roadsides.
- Trucks are still helping other towns.
- Cambria Rd. (south) - striping next week.
- Tearing out bushes around the Municipal Garage.

CEMETERY

- Mowing.

WATER/SEWER

- Still changing out meters.
- Water services are being installed.
- Mowing and weeding around hydrants, also painting the hydrants.

PARK

- Mowing.
- Ball field playing full force.
- Concession stand is selling out.

BLDGS & GROUNDS

- Mowing, Jim Kam is doing a tremendous job on the flower beds.

COMMISSIONER

Matt Foe, Commissioner Reported as follows:

- Meeting held with the IDA for the new business park located on Junction Road, sewer can be put in with no cost to the Town, which is good news.

ATTORNEY

No reports.

CONCERNS OF THE CITEZENS

Several people were in attendance to speak to the Town Board in favor of Forsyth-Warren Tavern/Museum. There are two items to be completed before permits can be issued for the museum to open to the public. There was some discrepancy and uncertainty over those two items. Those present also would like a cost analysis on what the Town has spent on legal fees with regard to this matter.

A lengthy discussion ensued.

Supervisor MacSwan indicated that he would schedule a meeting for both parties in order to discuss and receive clarification from the Building Office and Attorney. All those involved are hoping this meeting will be effective so the Forsyth-Warren Tavern/Museum will be able to proceed with their plans.

G AND G GRANT WRITER

Supervisor MacSwan is in receipt of a contract from G & G Grant Writer for May 2025 – May 2026, needs approval pending review from the attorney. They are working on some grants for the Town Park.

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to approve contract with G & G Grant Writer from May 2025 – May 2026, pending review from the attorney.

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

CALL FOR PUBLIC HEARING LOCAL LAW #2 TOWN CODE ON AUGUST 14, 2025

WHEREAS, a Local Law known as “A Local Law of the Town of Cambria, New York, for the year 2025, in Relation to the Municipal Code of the Town of Cambria” has been introduced by Councilman Hurtgam; and

WHEREAS, the Town would like to commence the process of considering the local law and in accordance with Article 8 of the Environment Conservation Law, the Town Board would like to establish itself as SEQRA lead agency; and

WHEREAS, the Town would like to refer the proposed local law to the Niagara County Planning Board in accordance with General Municipal Law Section 239-m and to the neighboring municipalities under General Municipal Law Section 239-nn;

NOW, THEREFORE, BE IT RESOLVED, that the Cambria Town Board authorizes the completion of a coordinated SEQRA process; and be it further

RESOLVED, that the Town Engineer (Wendel WD Architecture, Engineering, Surveying and Landscape Architecture, P.C.) is authorized to take all steps necessary to commence the SEQR coordinated review process relative to these applications; and be it further

RESOLVED, the Cambria Town Board authorizes the completion of the General Municipal Law Section 239-m referral to the Niagara County Planning Board and General Municipal Law Section 239-nn referral to the neighboring municipalities; and be it further

RESOLVED, a public hearing will be held on August 14, 2025, at 7:00 p.m. at Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York to hear and consider a Local Law entitled “A Local Law of the Town of Cambria, New York, for the year 2025, in Relation to the Municipal Code of the Town of Cambria.”

Upon a motion duly made by Councilman Roberts and seconded by Councilman Hurtgam, it was resolved to set a public hearing for August 14, 2025, at 7:00 p.m. at Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York to hear and consider a Local Law entitled “A Local Law of the Town of Cambria, New York, for the year 2025, in Relation to the Municipal Code of the Town of Cambria.”

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

CALL FOR PUBLIC HEARING LOCAL LAW #3 CONEX BOX ON AGUST 14, 2025

WHEREAS, a Local Law known as “Amendment to the Code of the Town of Cambria Concerning Conex Boxes” has been introduced by Councilman Roberts; and

WHEREAS, the Town would like to commence the process of considering the local law and in accordance with Article 8 of the Environment Conservation Law, the Town Board would like to establish itself as SEQRA lead agency; and

WHEREAS, the Town would like to refer the proposed local law to the Niagara County Planning Board in accordance with General Municipal Law Section 239-m and to the neighboring municipalities under General Municipal Law Section 239-nn;

NOW, THEREFORE, BE IT RESOLVED, that the Cambria Town Board authorizes the completion of a coordinated SEQRA process; and be it further

RESOLVED, that the Town Engineer (Wendel WD Architecture, Engineering, Surveying and Landscape Architecture, P.C.) is authorized to take all steps necessary to commence the SEQR coordinated review process relative to these applications; and be it further

RESOLVED, the Cambria Town Board authorizes the completion of the General Municipal Law Section 239-m referral to the Niagara County Planning Board and General Municipal Law Section 239-nn referral to the neighboring municipalities; and be it further

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Upon a motion duly made by Councilman Hurtgam and seconded by Councilman Roberts, it was resolved to set a public hearing will be held on August 14, 2025, at 7:00 p.m. at Cambria Town Hall, 4160 Upper Mountain Road, Sanborn, New York to hear and consider a Local Law entitled “Amendment to the Code of the Town of Cambria Concerning Conex Boxes.”

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

ADDITIONAL MATTERS

None

ADJOURNMENT

As there was no further business, the meeting was adjourned by motion made by Councilman Hurtgam and seconded by Councilman Musall. Time: 8:13 pm.

Ayes: MacSwan, Hurtgam, Musall, Roberts

-Motion Carried-

Respectfully submitted,

Tamara J. Cooper

Tamara J. Cooper, Town Clerk