

JOB POSTING

Position Title: Systems & Network Engineer

Reports to: Director of PMO & IT Operations

Status: Full-Time, Exempt

Manages Others: No

Work Location: Hybrid

Salary range: \$70k - \$90k

Posting date: 10/15/26

Key Responsibilities

- Ensure all Help Desk tickets are assigned and escalated, ensure SLA are met.
- Perform Linux and Windows server administrative activities as assigned.
- Perform troubleshooting of network and system problems assigned.
- Diagnose, isolate, troubleshoot and fix technical issues.
- Configuration of virtual and cloud environments*
- Configure and maintain firewalls for the organization's and data centers' networks, including IDS and IPS monitoring integration.
- Configure and maintain complex switching environments.
- Configure and maintain wireless networking and VPN that supports secured access to business applications.
- Administration of systems and servers related network to ensure availability of services to authorized users.
- Update procedures to align with Corporate and Security policies as assigned.
- Participate in capacity planning.
- Contribute to the continuous improvements of the secure and scalable applications and services offered by the RHIO.
- Participate in the continuous improvements of the Platform monitoring and logging functions.
- Participate in the continuous improvements of the Platform for business continuity and effective disaster recovery.
- Part of on call rotation as assigned.
- Any other infrastructure task that might be required.
- Hybrid work model, in office is required.

Required Qualifications & Professional Experience

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- **Education:** Bachelor's degree (B.A./B.S.) from four-year college or university.

- **Experience:** Five to ten years related experience and/or training; or equivalent combination of education and relevant experience.
- **Knowledge & Skills:** Oral written communication skills. The ability to effectively communicate technical requirements to all audiences.
- **Technical skills:** To perform this job successfully, an individual should have knowledge of:
 - Windows and Linux Server administration
 - Windows Active Directory configuration and administration
 - Thorough understanding of IP Networks
 - Firewalls, switches, routers and other network equipment (Cisco, Fortinet)
 - VPN, Load Balancer, Web Application Firewall
 - Security concepts
 - Scripting and automation experience preferred
 - Cloud computing experience
- **Language ability:** Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.
- **Math ability:** Ability to work with mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.
- **Reasoning ability:** Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Reliable transportation required for local travel.

Physical Requirements

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit, use hands, and talk or hear. The employee is occasionally required to stand, walk, and reach with hands and arms. The employee must occasionally lift and/or move up to 50 pounds.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate.

Equal Employment Opportunity

In support of the Americans with Disabilities Act (ADA), this job description lists those responsibilities and qualifications deemed essential to the position. This job description is a summary of the typical functions of the job, and additional responsibilities may be assigned as necessary.

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, gender, gender identity or expression, sexual orientation, national origin, marital status, genetics, disability, age, veteran status, or any other legally protected status.

The Combined Entity is committed to providing service that is culturally and linguistically appropriate for our diverse partnerships. We work to ensure that our philosophy of cultural and linguistic diversity is embraced in all levels of our organization. Culturally competent services are required from both our employees and our partners.

How to apply:

Submit your resume to Krista Berry, Director of Human Resources, at:
employment@commongroundhealth.org