

# **PANDEMIC EMERGENCY PLAN**

OCT 19, 2020

## **THE PANDEMIC EMERGENCY PLAN IS CURRENTLY ACTIVATED AS A RESULT OF THE COVID-19 PANDEMIC**

This Pandemic Plan Emergency Plan is prepared in accordance with NYSDOH requirement as detailed in DALI NH 20-09 DATED 8/20/20,

The Pandemic Emergency Plan will be reviewed annually and modified as needed

The Pandemic Emergency Plan will be activated when a Pandemic is declared by either Federal (CMS, HHS) or State (NYSDOH) authorities.

A copy of the Pandemic Emergency Plan will be posted on facility website

### **Pandemic Communication Plan**

All resident's authorized family member (HCP, responsible party) is notified of current status, COVID updates, and staff/resident testing on a weekly basis by department heads

Update will continue as needed to HCP, responsible party for any change in condition, medication, or psychosocial issues

Family/residents are notified of positive cases of COVID (staff or resident) within 12 to 24 hrs and notified of precautions taken

Families and residents are encouraged to call with any questions/concerns, in addition care conferences will be held via video conferencing, this will be arranged by the social work director

Facebook is updated as to current visiting restrictions

All visitation will be scheduled through the activities department

Visitation is limited to one or two visitors per resident and is mandated to bring a negative COVID test within 7 days of visit

### **Resident-Family Communication**

During the Pandemic, the facility will schedule and make available electronic devices to allow for continual communication between resident and family

Electronic tablets were added to allow for video capability for residents/families with the activity department scheduling and assisting residents with video chats

The electric tables will be secured in the activity department

Residents are assisted to window visits with the activity department providing cell phone to enhance communication

Face to Face visits are presently being held outdoors when weather permits and indoor in the main dining room on the main floor off residents' units

The area where residents and family visits are held will be sanitized by activity staff following the visits as according to NYSDOH guidelines for acceptable cleaners during COVID 19

All visits and cleaning are recorded and COVID test collected and secured at the reception desk

All visitors are screened, hand sanitized, and masked at the front reception area and are required to leave the facility if requirements not followed, or are demonstrating any signs or symptoms

### **Infection Control Plan for Admission/Readmission**

All new Admission and Re-admissions from hospital/home/facility settings will be required to provide a negative COVID test 24 hours prior to admit. In addition, resident will be screened, temped/masked and hand sanitized prior to being transported to their unit at the reception desk by the Admission Coordinator/Receptionist.

New resident will be placed on isolation 5 to 14 days which entails:

Monitoring closely for signs/symptoms of COVID

May be cohort with another resident coming from the hospital/home that is within their isolation days

Staff will don on the appropriate PPE per isolation as directed by NYSDOH

Signs will be posted outside rooms notifying staff to wear PPE and follow all NYSDOH Infection Control Guidelines

Residents will use paper products while on isolation

Residents will be transferred upon end of isolation if the room is required for isolation of new admit following their isolation

### **Staff Education**

Infection control as related to the pandemic has been presented continually throughout the COVID

Environmental audits and in-services weekly and as needed, have been completed to ensure sanitizing completed according to NYSDOH guidelines

Wednesday meeting with medical director to discuss COVID updates

COVID signs and symptoms

PPE guidance and usage

Audits/Inservices of Donning and Doffing/ hand washing/ customer services/psychosocial wellbeing

Health screening/weekly staff mandatory COVID testing

Suspension of visitation

### **Social Distancing**

To ensure social distance regulations are adhered to:

Communal dining and activities are suspended

Outdoor and indoor visits will place indicators as to the appropriate 6 feet distancing

Employees breakroom allows for social distance as well as the main dining on the first floor

Employee education to follow NYSDOH guidelines to keep social distancing while on break

### **60 Day supply of PPE**

The facility will secure and maintain 60-day supply of:

N95 respirators

Face shields

Eye Protection

Gowns/isolation gowns

Gloves

Masks

Sanitizer

Continue weekly orders to maintain the current 60-day supply of PPE.

### **Health Commerce System Reporting**

The Administrator, Director of Nursing, and Infection Preventionist will continue the daily COVID reporting:

Census

COVID cases both resident/staff

PPE supply

Staff Testing weekly

Testing supplies

### **CDC REPORTING**

COVID cases for both resident/staff

Staff testing

Resident testing

Testing supplies

Staffing levels

### **Emergency Staffing**

An emergency staffing plan has been developed to address staffing shortage during the pandemic

### **PLANS FOR COHORTING:**

Residents suspected or confirmed for COVID-19 will be transferred to a private room wearing a clean mask and clean top bed linens

Roommate to also to be placed on precautions and tested

Contact and droplet precautions with eye protection

PPE according to NYSDDOH/CDC guidelines

Select staff to care for COVID positive, not caring for residents without COVID when able

Designated area in building to be used for cohorting of COVID positive residents, addition space planned if necessary

**Updates to COVID Policies and Requirements from State and Federal officials**

**Facility will ensure awareness of all updates by daily checking of**

**HCS WEBSITE**

**CMS WEBSITE**

**NYSDOH DEAR ADMINISTRATOR LETTERS**

**COMMUNITY WEBSITES**

**CONTINUE TO UPDATE TO MEET ALL REQUIREMENTS/GUIDELINES FROM  
NYSDOH AND CMS**